

Isabelle Sellon School

Personal Mobile Devices and Social Media in Schools Plan

In compliance with Board Policy 24 Personal Mobile Devices and Social Media in Schools and Administrative Procedure 145 Use of Personal Mobile Devices and Social Media in Schools, Isabelle Sellon School has developed this Personal Mobile Devices and Social Media in Schools Plan to govern the appropriate use of personal mobile devices and social media at our school.

Effective September 3rd, 2024

School Use

- Students in grades K-9 may not access a personal mobile device or social media during the school day. This is in effect from “bell to bell” (8:29am-3:20pm (1:20pm on Fridays).
- Accommodations/exceptions for student use during instructional time/class time may be granted to support, monitor, or regulate an approved identified health and/or medical reason as per the medical plan or to support an approved identified inclusive educational need (accessibility and accommodation)
- During a school-sponsored event or activity with permission of the supervisor.
- At the discretion of the school administration.

Storage

Personal mobile devices are valuable electronic devices. Students and staff bring personal mobile devices to school at their own risk. The security and storage of these items is the sole responsibility of the owner and user. The Division assumes no responsibility for the safety, security, loss, repair or replacement of personal mobile devices.

- At Isabelle Sellon School students will store their personal mobile devices in a locker (devices must either be turned off or in “silent mode”).
- Employees are asked to leave cellphones in a secure place unless approved by the school administration for a work-related purpose.

Social Media

The Division has restricted access to several social media platforms and are working on an approved list which will be communicated as soon as it becomes available. These will be subject to change without notice. Limited student access to social media may be permitted (as per educational value), and/or as determined by school administration.

Personal Mobile Devices and Social Media Infractions & Parent Notification

Failure to adhere to the personal mobile device expectations will result in the following consequences and follows the procedure for Progressive Discipline.

1st Offence - the personal mobile device will be taken from the student and delivered to the office. The student will be permitted to collect their personal mobile device at the end of the school day. This offense will be recorded in PublicSchool Works.

2nd Offence - the personal mobile device will be taken from the student and delivered to the office. The student will be permitted to collect their personal mobile device at the end of the school day. Parent or guardian will be contacted by the office. This offense will be recorded in PublicSchool Works.

3rd Offence - the personal mobile device will be taken from the student and will remain in the office until a parent or guardian is available to collect the personal mobile device. Parent or guardian will be contacted by the office. This offense will be recorded in PublicSchool Works.

4th Offence - the personal mobile device will be taken from the student and will remain in the office until a parent or guardian is available to collect the personal mobile device. Parent or guardian will be contacted by the office. Parent or guardian will meet with school administration to create a personal plan to assist the student in developing more responsible use. This offense will be recorded in PublicSchool Works.

Stakeholder Roles and Responsibilities

Students, parents, and staff will comply with the roles and responsibilities as outlined in this plan, LRSD Administrative Procedure and Board Policy.

Emergency Situations

In the event of an emergency, our priority is the safety of students. Please be assured that the school has an emergency response plan which is reviewed regularly with staff. This plan includes contact with emergency personnel (fire, police, medical, etc.) as necessary, the possible relocation of students as well as a plan for communication with parents as appropriate. Should an emergency situation occur, the school will provide updates and information to parents as soon as, and as often as, reasonably possible.